accommodate individual learning styles. Meet the diverse needs of students and of In Practice with SIMnet helps to auto-graded projects. The integration feedback upon completion of these application. Students receive immediate to practice their skills in a live Office projects in SIMgrader allow students and master computing concepts and learning and assessment solution, with 1:1 content to help students practice and master computing concepts and Microsoft Office skills. Projects in SIMnet allow students to practice their skills live in the MS Office application and receive immediate feedback via autograding in the SIMgrader component. This integration with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles.

Microsoft Office 2013: In Practice – Introductory, 1e
Randy Nordell
Published: 03/29/2013
ISBN: 978-0-07-351938-8

Today’s students must be able to transfer concepts and skills learned to a variety of contexts, not simply follow steps in a textbook. Microsoft® Office 2013: In Practice uses a fresh, new approach to present Office topics in a logical and structured manner, teaches concepts in a way that promotes transferability of learning, and reinforces learning with practice projects that are relevant and engaging. - Author & Professor at American River College, Randy Nordell

McGraw-Hill's Microsoft® Office 2013: In Practice offers a fresh, new approach to teaching today’s students Microsoft® Office skills by clearly introducing skills in a logical sequence: 1.) Topic 2.) Instruction and 3.) Practice. Nordell’s T.I.P.s approach builds a foundation for success by helping students practice what they learn, and provides transferable skills that allow students to grasp critical thinking beyond the textbook assignment.

In Practice seamlessly integrates with SIMnet Online, McGraw-Hill’s online learning and assessment solution, which has 1:1 content to help students practice and master computing concepts and Microsoft® Office skills. In Practice projects in SIMgrader allow students to practice their skills in a live Office application. Students receive immediate feedback upon completion of these auto-graded projects. The integration of In Practice with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles.

Microsoft Office 2013: ProjectLearn – Introductory, 1e
Glen Coulthard
Published: 05/31/2013
ISBN: 978-0-07-351940-1

Coulthard’s Microsoft Office 2013: ProjectLearn is a new series by McGraw-Hill focused on a project-based approach for engaging students in learning Microsoft Office 2013. This approach allows students to focus on the end result and leave the tutorial with quality artifacts from each Microsoft Office applications. This highly structured series offers students 2 projects per chapter with each chapter varying in the number of lessons presented. Uniquely, each lesson provides a consistent framework for student learning including a lesson overview, skills preview, and a project practice. Additionally, at the end of each chapter, Coulthard offers 2 “on your own” projects with each of these projects having 3 “work it out” exercises! By allowing students to work directly within the project experience, they develop a deeper understanding of how these skills are essential to their future careers. Author Glen Coulthard refers to the projects as “artifacts” to develop a project portfolio they can display throughout their careers.

Microsoft Office 2013: A Case Approach – Introductory, 1e
Timothy O’Leary and Linda O’Leary
Published: 03/01/2013
ISBN: 978-0-07-351937-1

Making Office Relevant!

Timothy and Linda O’Leary and the Computer Information Technology Team at McGraw-Hill Higher Education offer your students a fully integrated learning program with time-tested quality and reliability. Office 2013: A Case Approach offers a running case study throughout the text to help students understand the material in a consistent, relevant environment. Through the theme of “Making Office Relevant,” this text helps students understand why they need
this course and skills. Updated for Office 2013, student success is assured through clear step-by-step instruction, plentiful screen captures, and conceptual explanations. Each Lab, designed to be covered in 1 hour of class time, combines conceptual coverage with detailed software-specific instructions. Each Lab opens with a running case study that highlights real-world applications of each software program and leads students from problem to solution. The O’Leary Series helps students learn specific applications skills along with those that cross all Office applications, which is especially important in mastering this version of Office.

The O’Leary Series correlates with SIMnet Online, McGraw-Hill’s online training and assessment program for Microsoft Office skills and basic computer concepts. Projects, however, are 1:1 within the SIMgrader component and allow students to practice their skills live in the MS Office application and receive immediate feedback via autograding. This integration with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles.

www.mhhe.com/olearyoffice2013
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- Microsoft Office 2013: A Case Approach – Introductory, 1e, 978-0-07-351937-1
- Microsoft Word 2013: A Case Approach – Complete, 1e, 978-0-07-740021-7
- Microsoft Excel 2013: A Case Approach – Complete, 1e, 978-0-07-740022-4
- Microsoft Access 2013: A Case Approach – Complete, 1e, 978-0-07-740023-1
- Microsoft PowerPoint 2013: A Case Approach – Complete, 978-0-07-739424-0
How are you learning about the most important, essential, and current concepts of information technology? Computing Essentials 2014 allows you to Make IT Work for You through relevant explorations, ethics and environment themes throughout each chapter. Current examples, references and exercises allow students to be successful in understanding today’s role of Computer Information Technology. This definitive approach provides the essentials students need while bringing them a full digital solution through Connect CIT. Connect CIT is an online learning and assessment platform that engages today’s students and helps them apply the key concepts they are learning. O’Leary; Computing Essentials 2014: Make IT Work for You!


Computing Now, 1/e
Glen Coulthard
Published: 1/11/2012
ISBN: 978-0-07-131755-9 (OR)

Computing Now! 2012 offers students of today an engaging resource designed to provide current, intriguing information about computing concepts. With society’s ever-changing technology, isolating need-to-know information is imperative so that only accurate, realistic concepts are emphasized. Computing Now! 2012 provides a fresh new design via its magazine-style approach to enhance student learning and bring these important concepts to life! Computing Now! 2012 also correlates with SimNet Online, our online training and assessment program for Microsoft Office 2010 skills and also computing concepts! Computing Now! 2012 Today’s Computing Concepts for today’s students.

Using Information Technology Complete Edition, 10/e
Brian Williams and Stacey Sawyer
Published: 1/23/2012
ISBN: 978-0-07-131800-6 (OR)

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Using Information Technology Introductory Edition , 10/e
Brian Williams and Stacey Sawyer
Published: 1/23/2012
ISBN: 978-0-07-131790-0 (OR)

A Practical Introduction to Computers & Communications 10/e “If there is anything we have learned during 18 years of writing and revising this computer concepts book, it is this: Not only does the landscape of computer education change rapidly, but so do the students. . . . This edition, then, is written for the Always On generation, helping students use technology to enrich their personal lives.”—Brian K. Williams & Stacey C. Sawyer.

Effective MySQL Backup and Recovery , 1/e
Ronald Bradford
Published: 6/19/2012
ISBN: 978-0-07-178857-1

Effective MySQL: Backup and Recovery covers all the options with detailed descriptions and syntax examples to ensure an appropriate backup and recovery plan can be developed. Featuring a side-by-side evaluation of the various backup strategies and complementary recovery implementations, this Oracle Press book helps you to protect your MySQL data from a wide range of disaster situations. Learn how different backup strategies affect locking and system availability. Identify the importance of static backup options and point-in-time requirements. Recognize the important business factors to determine your optimal data protection requirements. Understand the benefits of using MySQL replication for leveraging different backup strategies. Understand the benefits and risks of implementing solutions with MySQL in the cloud. Identify key configuration variables that affect data durability and performance. Find out about the types of possible disasters and develop a robust plan to address them. Optimize your backup approach with compression, streaming, incremental, and parallel options.

For more information or to request an examination copy contact your local sales representative or email: mghasia_sg@mcgraw-hill.com
Effective MySQL: Backup and Recovery covers all the options with detailed descriptions and syntax examples to ensure an appropriate backup and recovery plan can be developed. Featuring a side-by-side evaluation of the various backup strategies and complementary recovery implementations, this Oracle Press book helps you to protect your MySQL data from a wide range of disaster situations. Learn how different backup strategies affect locking and system availability, identify the importance of static backup options and point-in-time requirements. Recognize the important business factors to determine your optimal data protection requirements. Understand the benefits of using MySQL replication for leveraging different backup strategies. Understand the benefits and risks of implementing solutions with MySQL in the cloud. Identify key configuration variables that affect data durability and performance. Find out about the types of possible disasters and develop a robust plan to address them. Optimize your backup approach with compression, streaming, incremental, and parallel options.
SIMnet Online is McGraw-Hill’s leading solution for learning Microsoft Office skills and beyond! SIMnet is our online training and assessment solution for Microsoft Office skills, computing concepts, Internet Explorer and Windows 9/8/7 content. With no downloads for installation and completely online (besides requiring Adobe Flash Player), SIMnet is accessible for today’s students through multiple browsers and is easy to use for all! Its consistent, clean user interface and functionality will help save you time and help students be more successful in their course. Moreover, SIMnet offers lifelong learning! Our codes never expire and the online program is designed with Self-Study and SIMSearch features to help students immediately learn isolated Microsoft Office skills on demand. It’s more than a resource; it’s a tool they can use throughout their entire time at your higher education institution! Moreover, SIMnet offers lifelong learning! Our codes never expire and the online program is designed with Self-Study and SIMSearch features to help students immediately learn isolated Microsoft Office skills on demand. It’s more than a resource; it’s a tool they can use throughout their entire time at your higher education institution! Finally, you will see powerful, measureable results with SIMnet Online. See results immediately in our various reports and customizable gradebook. Students can also see measurable results by generating a custom training lesson after an exam to help determine exactly which content areas they still need to study! Lastly, instructors can utilize the dashboard to see detailed results of student activity, assignment completion and more! SIMnet Online is your solution for helping students master today’s Microsoft Office Skills!

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